



ORILLIA ROWING CLUB

P.O. BOX 981, ORILLIA, ONTARIO L3V 6K8

PHONE: (705)326-3519

WEBSITE: WWW.ORILLIAROWINGCLUB.COM

JOB POSTING: BOATHOUSE COORDINATOR – May 1 – September 2, 2023

The Orillia Rowing Club is seeking to hire a candidate aged 15 - 30 to fulfil the duty of Boathouse Coordinator, dependent on the successful receipt of a Canada Summer Jobs Wage Grant. Under the direction of Club executive, the successful candidate will support Club activities & provide safety boat coverage & possible coaching for Club members during scheduled on-the-water rowing sessions.

Duties:

- Coordinate operation of the Boathouse during scheduled rowing times. Based on wind & weather conditions, decide if it is safe for rowers to be on the water. Oversee safety of all rowers on & off water.
- Operate safety boat during all on-water rowing sessions; maintain gas & oil supplies for safety boats.
- Ensure all rowers follow club safety procedures & proper equipment handling & storage procedures.
- Decide & communicate to all rowers & crews which boats they shall row in, based on ability & conditions.
- Conduct boathouse opening duties at the beginning of a shift & perform all required duties to ensure a secure boathouse at the end of the shift. Keep the boathouse clean & tidy.
- Post & promote weekly on-water rowing tips for rowers to focus on, in conjunction with coaches.
- Help facilitate programming, such as: Youth Rowing, Learn-to-Row, 2-stream Competitive Program, on-water coaching sessions & any other club programs.
- Oversee condition of all equipment & ensure concerns are directed to Executive member responsible.
- Lead & coach erging sessions at the boathouse when rowers can't go on the water to row.
- Work to develop an understanding of & promote good coaching practices for rower development in alignment with RCA LTAD (Long Term Athlete Development) & under direction of club's Head Coach
- Assist with planning / running of Club coaching & events in consultation with coach / event coordinators.
- Assist with Club communication: keep boathouse message boards current & appealing; ensure club rowers know rowing schedule; respond to or forward to Club executive queries from members & family members, potential new members, etc.

Qualifications:

- Unlimited enthusiasm & ability to work independently with a minimum of supervision.
- Rowing experience preferred; desire to learn & become a rowing coach an asset
- Preference given to those who have taken the RCA Learn-to-Row Coach course
- Rowing Essentials module – online at coachesontario.ca
- Coach Initiation in Sport module – online at coachesontario.ca
- Making Ethical Decisions – virtual course through coachesontario.ca (reimbursable)
- CAC Safe Sport Training (Can be completed after hiring)
- Current Boat Operators Licence & confidence in driving a motor boat
- Excellent leadership skills as well as strong communication & organizational abilities
- Current (last 6 months) Criminal Reference Check with Vulnerable Sector Check (18+ only)
- Current Standard First Aid & CPR C certifications or in process of obtaining certifications

Hours and Terms of Work:

Contract term is May 1 – Sept. 2 (up to 33 hr/wk) & is dependent on receipt of a wage grant. Hours are morning & evenings Mon. through Fri. and Sat. Mornings. There will be additional hours during special programs. Training & orientation is provided. Hourly rate: \$17 dependant on rowing experience/knowledge

Accessibility:

We are an equal opportunity employer. We welcome & encourage applications from people with disabilities. We will work with you to accommodate your needs in line with the goals of the Accessibility for Ontarians with Disabilities Act & the Ontario Human Rights Code. Should you require accommodation through the application or interview processes, or any stage of the recruitment process, please contact as outlined below.

Forward applications by April 1 to: info@orilliarowingclub.com

We thank all applicants, however only those selected for an interview will be contacted.